

# **Land & Water Conservation Committee (LWCC)**

## **Minutes**

**September 21, 2011**

**1. Call to order:**

The monthly meeting was called to order by Mike Burow at 8:37 a.m. Committee members Walt Christensen, Carlton Zentner and Scott Zimmerman were also present. Mark Watkins, Director, Land & Water Conservation Department (LWCD); and Beth Klotz, LWCD were also in attendance.

**2. Roll call (establish a quorum):**

A quorum was established.

**3. Certification of compliance with the Open Meetings Law:**

It was determined that the committee was in compliance with the Open Meetings Law.

**4. Review of the September agenda:**

The September agenda was reviewed by the committee members.

**5. Review and approval of the August 17, 2011 meeting minutes:**

Zentner made a motion to approve the August 17, 2011 meeting minutes as written, Zimmerman seconded. Motion carried, 3/0, Christensen did not vote because he was not at the August meeting.

**6. Citizens comments:**

There were no citizen comments.

**7. Natural Resources Conservation Service (NRCS) report:**

Dennis Vollmer discussed the Natural Resources Conservation Service (NRCS) report. See attached.

**8. Discussion and possible action on proposed Highway Department location on the county farm:**

Watkins distributed an aerial photo (see attached) depicting that the potential additional land that would be needed for an access road to the proposed highway shop would be a minimum of 5.45 acres. Burow requested that the acreage be determined for the proposed berms and landscaping also. Watkins will obtain and provide that information at the next meeting.

**9. Discussion and possible action on information regarding land values**

Watkins distributed (see attached) an email from Dave Ehlinger, Finance Department, with a status update that Ehlers would be contacting Ehlinger on Monday. He is still awaiting contact. This item will be on the October agenda.

**10. Notice of Non-Compliance with the Soil and Water Conservation Requirements – Farmland Preservation Program (FPP)**

There were no Notices of Non-Compliance with the Soil and Water Conservation Requirements – Farmland Preservation Program (FPP) this month.

**11. Monthly Land & Water Conservation Department (LWCD) financial report:**

Copies of the latest Statement of Revenue & Expenditures for LWCD were distributed. See attached. The department is on target with revenues and expenditures. Watkins also distributed a copy of the 2012 Recommended Budget summary sheet. See attached. The 2012 request is 28.2% less than the 2011 budget. This is due in part to no capital items requested, employee retirement and health insurance contributions and farmland rental rate increase. The half-time Administrative Clerk position is to be restored to full time in 2012.

**12. Correspondence:**

There was no correspondence at this time.

**13. Set next meeting and possible agenda items:**

It was decided by the members that the next scheduled meetings of the Land & Water Conservation Committee will be held on Wednesday, October 19, 2011 at 8:30 in Room 202. Possible agenda items include: Monthly financial report, discussion and possible action on proposed Highway Department location on the county farm, and discussion and possible action on information regarding land values, and Notices of Non-compliance.

**14. Adjournment**

Motion to adjourn was made by Christensen and seconded by Zimmerman at 9:38 a.m. Motion carried, 4/0.